

JOB OPPORTUNITIES

ملازمت کے مواقع

Applications are invited from Suitable Candidates having Domicile of any District of Pakistan including A&JK for the following **VACANT POSITIONS** in **QCS** for Pakistan. **Quick Courier Services & Logistics (Pvt) Limited** is registered under Companies' Ordinance Act 2017. **QCS** has the Largest Network in Pakistan. **QCS** requires services of Experienced, Motivated, & Energetic Individuals with Experience in the relevant field & Outstanding Professional Skills.

S#	Title of Position	No. of Posts	Educational Qualification and Experience
1.	SECRETARY	01	Bachelor Degree
2.	DIRECTOR MARKETING	01	MBA (Marketing) with minimum 3 Years Experience
3.	PUBLIC RELATIONS OFFICER (PRO)	01	Bachelor in Mass Comm/Media Studies/Public Admin
4.	CHIEF FINANCIAL OFFICER (CFO)	01	CA/ACCA or MBA (Finance)
5.	ADMIN & HR OFFICER	01	MBA (HR) with 2 Years Exp.
6.	MANAGER MARKETING	05	Bachelor Degree with 01 Year relevant Experience
7.	I.T. & DATA BASE MANAGER	02	Bachelor in Computer Science / I.T. with Experience
8.	MANAGER OPERATIONS	01	Bachelor Degree with 01 Year relevant Experience
9.	ACCOUNTANTS	35	B.Com with 02 Years Experience
10.	INTERNAL AUDITOR	01	CA / ACCA / MBA
11.	OFFICE ASSTT./CLERK	40	Intermediate or Equivalent
12.	MANAGER CUSTOMER CARE / COMPLAINTS	05	Bachelor Degree with One Year relevant Experience
13.	LEGAL MANAGER	01	Bachelor in Law with 1 Year Exp.
14.	MANAGER PURCHASE & PROCUREMENT	05	Bachelor Degree with 2 Years relevant Experience
15.	P.S. TO C.E.O.	01	Inter. or Equivalent Diploma
16.	FRANCHISE COORDINATORS	35	Bachelor Degree with Two Years relevant Experience
17.	MARKETING EXECUTIVES	05	Bachelor Degree with One Year relevant Experience
18.	MANAGER CARGO & LOGISTICS	07	Bachelor Degree with One Year relevant Experience
19.	ZONE COORDINATORS	05	Bachelor Degree in any Discipline
20.	DIVISIONAL/ REGIONAL DIRECTOR	35	Bachelor Degree with One Year relevant Experience
21.	ZONE MANAGER	07	Bachelor Degree in any Discipline
22.	DEPUTY MANAGER QUALITY ASSURANCE	05	Bachelor Degree in any Discipline
23.	LOGISTIC SUPERVISOR	35	Inter. or Equivalent Diploma
24.	MANAGER CALL CENTRE	01	Bachelor Degree (with Diploma in I.T./Computer/Call Centre)
25.	MANAGER RISK & SECURITY	01	Bachelor Degree in any Discipline (Retd. Armed Forces)
26.	DISTRICT MANAGER	158	Bachelor with One Year Exp.
27.	DEPUTY DISTT. MANAGER LOGISTICS & SUPPORT	158	Intermediate or Equivalent Diploma
28.	TEHSIL/TALUQA SUPERVISOR	400	Intermediate or Equivalent Diploma
29.	REGIONAL FIELD SUPERVISOR	07	Bachelor Degree in any Discipline
30.	REGIONAL LOGISTIC SUPERVISOR	35	Bachelor Degree in any Discipline
31.	GRAPHIC DESIGNER	05	Intermediate with 1 Year Exp.
32.	TELEPHONE OPERATOR	10	Intermediate (Female)
33.	RECEPTIONIST	07	Inter. (Female) with Good Communication & Computer Skills
34.	DATA ENTRY OPERATORS (District Offices)	40	Matric with CIT/DIT/KPO/ Computer Certificate.
35.	RIDERS* رائیڈرز	9600	Matric (Tehsil & UC wise)
36.	STORE KEEPER	70	Inter or Equivalent Diploma
37.	SECURITY SUPERVISOR	07	Matric
38.	OFFICE BOY آفس بوائے	40	Middle
39.	SECURITY GUARD سکیورٹی گارڈز	07	Middle
40.	COOK/SWEEPER/CLEANER	09	Primary کھانا پکانے والا
41.	ELECTRICIAN/WELDER	10/10	Primary الیکٹریسیئن/ویلڈرز
42.	AUTO MECHANIC	02	Matric آٹو مکینک
43.	DRIVERS ڈرائیورز	40	Matric with Valid HTV/LTV License

GENERAL INSTRUCTIONS: Age Eligibility : 18 - 50 Years

- Candidates apply **ONLINE** as well as **OFFLINE**. Form is available on www.quickcourier.com.pk
- Only **Eligible Candidates** fulfilling above Criteria for the post will be called for **Test /Interview**
- A Candidate can apply for More than One Post by submitting Separate Form
- The Organization has right to accept or reject any or all Applications without any Prior Notice
- Shortlisted Candidates have to pay the Written Test Fee to the Testing Agency which would be communicated by this Office separately
- The **QCS** reserves the right to Increase or Decrease the number of Vacancies.No T.A/D.A will be given to the Applicants
- Application submitted **BY HAND WILL NOT BE ENTERTAINED.**

RIDERS*	POSTS PROVINCE WISE						
	Sindh	Punjab	Balochistan	KPK	G&B	AJ&K	Total
	2200	4500	1200	1420	150	130	9600

EXPECTED SALARY & COMMISSION: 25,000-40,000 Per Month:
 Bike & Smart Phone may be provided to Ideal but Poor / Needy Candidates (*T&G apply)

Last Date for Online Application : 15th JULY, 2021

آپ کا اپنا کورئیر - آئیے اور کوئی کورئیر کا حصہ بننے!
Managing Director